



**GLOBAL RURAL DEVELOPMENT ORGANIZATION**

**ग्लोबल रूरल डिवेलपमेन्ट ऑर्गेनाइजेशन**

Registered by Government of India

Ministry of H.R.D. Govt. of India (Sec & Higher Education CR Act)

Department of Labour Govt. of NCT, New Delhi

Registered with NITI Aayog, M.S.M.E. and N.C.V.T. Govt. India



## APPLICATION FOR DOCUMENT VERIFICATION

To

The Deputy Secretary (Exams)  
GRDO Group of Institutions  
B-191, New Jankipuri, Uttam Nagar  
New Delhi 110 059

**Sub: Verification of \_\_\_\_\_ Examination**

Dear Sir,

In reference to the above captioned subject I humbly request for verification of marksheet or certificate to the dignified office. Please kindly accept my application for verification of my \_\_\_\_\_ for the below mentioned subjects/groups so that an inadvertent error, if any, gets duly rectified. Below are the requisite details as per GRDO guidelines –

- Student Name –
- Student Registration No \_
- Exam-Intermediate (IPC)/Final/CPT –
- Month and year of the exam –
- Roll No –
- Paper(s)/subjects to be verified
- Address for communication
- Online Payment details – Transection No. \_\_\_\_\_, Date \_\_\_\_\_ amounting to Rs. \_\_\_\_\_

I hope my request shall meet with an approval from your end at the earliest convenient opportunity.

Thanking you in anticipation,

Yours sincerely

Name

Roll No.

Encl. Online Payment details no. \_\_\_\_\_.

—• Contact us at •—

**Global Rural Development Organization, New Delhi**

H.O. ~ B-191, New Jankipuri, Uttam Nagar, New Delhi - 110059 ~~~ C.O. ~ 1/708, Shanti Nagar, Sanjay Gandhi Colony, Aligarh - 202001 (U.P.)

e-mail ~ hr.grdo@gmail.com / grdotech@gmail.com ~~~ Web. ~ www.grdotech.com / www.grdotech.co.in

Helpline Number : +91 7570033030, +91 7351654030



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**Salary Structure** The charges for verification of documents are as follows:

Verification Charges through e-mail	Verification Charges through Courier (on Institution letter head)	Verification Charges through Courier (on Institution letter head) Outside India	Bank details for online payment
Rs. 500/-	Rs. 750/-	Rs. 2250/-	Global Rural Development Organization Type of Account : Savings Account No. : 3230218786 Bank Name : Central Bank of India IFSC code : CBIN0281184

—• Contact us at •—

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